

# *Ellisville State School*

## *Rfx 3150005628*



Dr. Rinsey McSwain  
Agency Director

### **Request for Applications (RFA) – Pharmacist**

#### **Contract Pharmacist**

Ellisville State School is seeking one contractor assist Ellisville State School (ESS) with providing licensed Pharmacist professional services for the Persons served of the Agency on Campus and in the Community Homes as needed. Ellisville State School is a state operated regional program providing comprehensive services to persons with intellectual and developmental disabilities. The program is under the jurisdiction of the Mississippi Board of Mental Health. Administratively, it is in the Bureau of Intellectual and Developmental Disabilities division of the Mississippi Department of Mental Health. Ellisville State School offers services to people in a residential setting and provides an array of programs and services in the community through the Community Services System. Ellisville State School serves approximately 240 people on the main campus and additional persons in the community.

The term of the contract shall be for one year beginning July 1, 2024 and ending June 30, 2025. The rate of pay shall be sixty-five dollars (\$65.00) per hour for up to twenty (20) hours per week, including travel.

The Contract Worker shall report directly to the Director of Pharmacy of Ellisville State School.

#### **Scope of Services**

- a. Perform all staff Registered Pharmacist duties on days of heaviest workflow, on an as needed basis.
- b. Evaluate and fill/check medication orders
- c. Supervise technicians
- d. Provide Clinical information to prescribers and other healthcare professionals
- e. Conduct medicine room inspections, assist with inventory management

- f. Share in campus consultant duties as needed.
- g. Monitor all pharmaceutical services of the Agency.
- h. Contractor shall provide a monthly schedule to the Director of Pharmacy.

### **Minimum Qualifications**

Applicants must possess a Pharm.D from an accredited college or university and hold active Pharmacist and Controlled Substance Licenses valid in the State of Mississippi. Must have 10 or more years of experience.

### **Application Information**

Ellisville State School will accept applications until May 1, 2024, for the purposes of hiring a contract worker(s). Applications can be obtained online with this request on the Ellisville State School's website, [www.ess.ms.gov](http://www.ess.ms.gov), in person at Ellisville State School's Human Resources Department, 1101 Highway 11 South, Ellisville, MS 39437 or by contacting Heather Rozar-Abney, Procurement Officer by phone at (601) 477-5615, or via email [heather.rozarabney@ess.ms.gov](mailto:heather.rozarabney@ess.ms.gov). Applications can be submitted to ESS via electronic mail to [heather.rozarabney@ess.ms.gov](mailto:heather.rozarabney@ess.ms.gov) or by hand delivery to 1101 Highway 11 South, Ellisville, MS 39437, Administration 1 Building. Hand delivered applications shall be in an envelope marked with; Contract Psychiatric Nurse Practitioner, Ellisville State School, To: Heather Rozar-Abney, Procurement Officer. For more information please contact Heather Rozar-Abney, Procurement Officer.